



**Town of Pincher Creek  
Community Housing Committee  
Meeting MINUTES  
Town of Pincher Creek Council Chambers  
March 23, 2023 at 4:00 p.m.**

**IN ATTENDANCE:**

Mayor:	D. Anderberg
Councillors:	G. Cleland, S. Nodge, W. Oliver, H. Hollingshead (M.D.)
Members:	S. Kylo, Pincher Creek Foundation
Staff:	A. Lucas, CAO A. Hlady, FCSS Coordinator

**1. CALL TO ORDER**

Nodge called the meeting to order at 4:01pm.

**2. ADOPTION OF AGENDA**

Cleland approved agenda as amended with the addition of 5.5 Action Tracker  
Carried

**3. TERMS OF REFERENCE: Approved December 7, 2022**

Nodge presented the updated Terms of Reference for the Community Housing Committee.

**Motion: Cleland recommended amending Terms of Reference to include a representative from the Village of Cowley.  
Carried.**

**4. PRIORITY LIST**

**4.1** Committee of the Whole Meeting: December 7, 2022 COTW motion 2022-151 “That the Committee of the Whole for the Town of Pincher Creek direct administration to actively seek grant and funding opportunities specifically to housing”.

CAO Lucas said the only administrative support at this time is FCSS Coordinator who will schedule meetings and provide minute taking.

**4.2** Dates for Committee meetings

**Motion: Oliver motioned to hold regular meetings on the fourth Thursday of each month at 4:00pm.**

**Carried.**

**4.3** Southern Alberta Regional Solution for Housing Supply: Received as information.

**4.4** Enabling Housing Choices: Received as information.

**5. ROUNDTABLE DISCUSSION**

**5.1 Short Term Rentals:** Bylaw was passed.

**5.2 Committee Member Reports**

Closed session:

That Community Housing Committee for the Town of Pincher Creek agree to move into closed session on Thursday, March 23, 2023 at 5:10 pm in accordance with section 16 & 17 of the Freedom of Information and Protection of Privacy Act, with D. Anderberg. G. Cleland, S. Nodge, W. Oliver, H. Hollingshead, S. Kylo, A. Hlady, A. Lucas in attendance.

Lucas left the meeting at 5:15pm.

Hlady left the meeting at 5:30pm.

Out of Closed Session

That Community Housing Committee Town of Pincher Creek agree to move out of closed session of Council on Thursday, March 23, 2023 at XXX pm in accordance with section 16 & 17 of the Freedom of Information and Protection of Privacy Act, with D. Anderberg. G. Cleland, H. Hollingshead, S. Nodge, W. Oliver, S. Kylo, in attendance.

5.3 Pincher Creek Foundation: Advertising to fill vacant units.

5.4 Municipal District update: none at this time.

5.5 Action Tracker: Developing system to record progress.

**7. NEXT STEPS:**

FCSS Coordinator will book monthly meetings as per agreed schedule.

**8. ADJOURNMENT**

Citing no further business Nodge adjourned the meeting at 5:45 pm.

Read and approved on the   27   of   April  , 2023.

  Andrea Hlady  

Town of Pincher Creek  
Administration

  Sahra Nodge  

Community Housing Committee  
Chairperson